



### Course Overload Approval Form

Overload requests are considered if they meet the requirements of the AUIS Course Load Policy. You are required to refer to the AUIS Course Load Policy for eligibility before submitting the form for approval. If your Cumulative GPA is above 3.0, you may enroll in an overload without this form.

Please ensure that the information provided in this form is correct. The accuracy of your information is verified by the Registrar's Office AFTER it is processed by the VPAA Office. Incorrect information results in the denial of your request, even if the form was signed by a representative of the VPAA Office.

Date: .....

Student Name: ..... Student ID: .....

Major: ..... Cumul. GPA: .....

Course Code: ..... Section: .....

Credits Earned as of today: .....

Expected Graduation Term: .....

Reason(s) for course overload:

.....  
.....  
.....

VPAA Office Representative: .....

Note: Only the approved above course will be registered by the Registration Office.